



Instructor Certificate Aeroplane/Helicopter Revalidation or Renewal

Approved application and report form
according to EASA Part FCL Subpart J

SECTION
A

FI(A)	<input type="checkbox"/>	FI(A) incl. IR	<input type="checkbox"/>	FI(A) incl. FI	<input type="checkbox"/>	FI(A) incl. CRI(SPA) ME	<input type="checkbox"/>
FI(H)	<input type="checkbox"/>	FI(H) incl. IR	<input type="checkbox"/>	FI(H) incl. FI	<input type="checkbox"/>	FI(B)	<input type="checkbox"/>
FI(S)	<input type="checkbox"/>	IRI(A)	<input type="checkbox"/>	IRI(H)	<input type="checkbox"/>	CRI(SPA)ME	<input type="checkbox"/>
CRI(SPA)SE	<input type="checkbox"/>	STI(A)	<input type="checkbox"/>	SFI(A)	<input type="checkbox"/>	MCCI(A)	<input type="checkbox"/>
MCCI(H)	<input type="checkbox"/>	TRI(H)	<input type="checkbox"/>	TRI(SPA)	<input type="checkbox"/>	TRI(MPA)	<input type="checkbox"/>

Revalidation
(privileges not expired)

Renewal
(privileges expired)

SECTION
B

Licence no.		State of issue	
Last name		First (middle name(s))	
Address		Postal code and city	
Telephone	Mobile phone	E-mail	

SECTION
C

Flight time SIM or A/C		Instructional hours during validity of license	Instructional hours during last 12 months preceding the expiry date of the license	Instrument Flight Instruction during last 12 months preceding the expiry date of the license (for IR revalidation only)
	FI(A), FI(S), FI(B), FI(H)			
IRI(A), IRI(H)				
CRI SPA SE, CRI SPA ME)				
SFI(A), SFI(H)				
TRI(SPA), TRI(MPA), TRI(H)				

SECTION
D

Verification of compliance according to ARA.GEN.315 and AMC1 ARA.GEN.315(a) and (c)

I have not applied for any personnel license, certificate, rating, authorization or attestation with the same scope and in the same category issued in another Member State.

I have never held any personnel license, certificate, rating, authorization or attestation with the same scope and in the same category issued in another Member State which was revoked or suspended in any other Member State.

I hereby declare that the details given above and on additional pages are true and correct. I am aware that any incorrect information could disqualify me as an applicant from being granted a personnel license, certificate, rating, authorization or attestation.

Date: _____ Place: _____ Signature of applicant: _____

The Revalidation/Renewal form must be send to license@trafikstyrelsen.dk

FI(A), FI(H) including all variants (Mark the appropriate boxes/the items you fulfill)

FCL.940.FI Revalidation: The applicant shall fulfill at least 2 of the 3 requirements in 1), 2) and 3). Please note: For at least each alternate subsequent revalidation in the case of FI(A), the holder shall have to pass an Assessment of Competence in accordance with FCL.935.		FCL.940.FI Renewal: If the FI certificate has lapsed, the applicant shall within a period of 12 months before renewal fulfill the requirements in 1) and 2).	
1)	In case of an FI(A) and FI(H), at least 50 hrs. of flight instruction in the appropriate aircraft category during the period of validity of the certificate as FI, TRI, CRI, IRI, MI or examiner. If the privileges to instruct for the IR are to be revalidated, 10 of these hours shall be flight instruction for an IR and shall have been completed within the last 12 months preceding the expiry of the FI certificate.	1)	Receive refresher training at an ATO: The ATO must assess amount of training required for each candidate by evaluating the instructor's competencies by use of Appendix A, found on page 6 in this form . The ATO must specify time used on each subject. Approval Certificate of the ATO must be included and a signature of HT is required.
2)	Complete instructor refresher training as a FI at an ATO or at the competent authority, within the validity period of the FI certificate. State month and year of attended seminar: Documentation of refresher seminar shall be attached.		
3)	Pass an Assessment of Competence in accordance with FCL.935 within the 12 months preceding the expiry date of the FI certificate. Assessment of Competence Form shall be attached NB: Assessment of Competence as a TRI/SFI will not be accepted.	2)	Pass an Assessment of Competence in accordance with FCL.935 Assessment of Competence Form shall be attached. NB: Assessment of Competence as a TRI/SFI will not be accepted.

IRI(A), IRI(H) (Mark the appropriate boxes/the items you fulfill)

FCL.940.IRI Revalidation: The revalidation of an IRI certificate is equal to the above FI(A), FI(H). The applicant shall fulfill at least 2 of the 3 requirements in 1), 2), and 3). Please note: For at least each alternate subsequent revalidation in the case of IRI, the holder shall have to pass an Assessment of Competence in accordance with FCL.935.		FCL.940.IRI Renewal: If the IRI certificate has lapsed, the applicant shall within a period of 12 months before renewal, fulfill the requirements in 1) and 2).	
1)	In case of an FI(A) and FI(H), at least 50 hrs. of flight instruction in the appropriate aircraft category during the period of validity of the certificate as FI, TRI, CRI, IRI, MI or examiner. If the privileges to instruct for the IR are to be revalidated, 10 of these hours shall be flight instruction for an IR and shall have been completed within the last 12 months preceding the expiry of the FI certificate.	1)	Receive refresher training at an ATO: The ATO must assess amount of training required for each candidate by evaluating the instructor's competencies by use of Appendix A, found on page 6 in this form . The ATO must specify time used on each subject. Approval Certificate of the ATO must be included and a signature of HT is required.
2)	Complete instructor refresher training as a FI at an ATO or at the competent authority, within the validity period of the IRI certificate. State month and year of attended seminar: Documentation of refresher seminar shall be attached.		
3)	Pass an Assessment of Competence in accordance with FCL.935 within the 12 months preceding the expiry date of the FI certificate. Assessment of Competence Form shall be attached. Assessment of competence as a TRI/SFI will not be accepted.	2)	Pass an Assessment of Competence in accordance with FCL.935 Assessment of Competence Form shall be attached. NB: Assessment of Competence as a TRI/SFI will not be accepted.

CRI(SPA)SE, CRI(SPA)ME (Mark the appropriate boxes/the items you fulfill)

Revalidation: The applicant shall fulfill at least 2 of the requirements in 1), 2), and 3) within the validity date of the CRI certificate. Please note: For at least each alternate subsequent revalidation in the case of CRI(A), the holder shall have to pass an Assessment of Competence in accordance with FCL.935.		Renewal: If the CRI certificate has lapsed, the applicant shall within a period of 12 months before renewal, fulfill the requirements in 1) and 2).	
1)	Conducted at least 10 hours of flight instruction in the role of a CRI. If the applicant has CRI privileges on both single-engine and multi-engine aeroplanes, the 10 hours of flight instruction shall be equally divided between single-engine and multi-engine aeroplanes.	1)	Receive refresher training as a CRI at an ATO according to AMC1 FCL.940.CRI (a)(b) - please note diff. in training required. Documentation of refresher training shall be attached.
2)	Receive refresher training as a CRI at an ATO - note AMC1 FCL.940.CRI (a)(b). Documentation of refresher training shall be attached.	2)	Passed an Assessment of Competence in accordance with FCL.935 for multi-engine or single-engine aeroplanes, as relevant. Assessment of Competence Form shall be attached. NB: Assessment of Competence as a TRI/SFI will not be accepted.
3)	Passed an Assessment of Competence in accordance with FCL.935 for multi-engine or single-engine aeroplanes, as relevant. Assessment of Competence Form shall be attached. NB: Assessment of Competence as a TRI/SFI will not be accepted		

STI(A) (Mark the appropriate boxes/the items you fulfill)

FCL.940.STI Revalidation: The applicant shall fulfill the requirements in 1) and 2) - or for BITD only, requirements in 1), 2) and 3) - within the last 12 months of the validity period of the STI certificate		FCL.940.STI Renewal: If the STI certificate has lapsed, the applicant shall fulfill items 1), 2), 3) within the last 12 months immediately preceding the application for the renewal.	
1)	Conducted at least 3 hours of flight instruction in an FFS or FNPT II/III or BITD, as part of a complete CPL, IR, PPL or class or type rating course.	1)	Complete a refresher training as an STI at an ATO; (Proof of refresher training shall be attached).
2)	Passed in the FFS, FTD 2/3 or FNPT II/III on which flight instruction is routinely conducted, the applicable sections of the proficiency check in accordance with Appendix 9 to this part for the appropriate class or type of aircraft.	2)	Pass in the FSTD on which flight instruction is conducted, the applicable sections of the proficiency check in accordance with Appendix 9 to this Annex for the appropriate class or type of aircraft. For an STI(A) instructing on BITDs only, the proficiency check shall include the exercises appropriate for a skill test for the issue of a PPL(A) only.
3)	For an STI(A) instructing on BITD's only, the proficiency check shall include the exercises appropriate for a skill test for the issue of a PPL(A) only.	3)	Conduct, in the relevant aircraft category, on a complete CPL, IR, PPL or class or type rating course, at least 3 hours of flight instruction under the supervision of an FI, a CRI, an IRI or a TRI nominated by the ATO for this purpose, including at least 1 hour of flight instruction supervised by a flight instructor examiner (FIE).

MCCI(A), MCCI(H) (Mark the appropriate boxes/the items you fulfill)

FCL.940.MCCI Revalidation: The applicant shall fulfill the requirements in item 1) within the last 12 months validity period of the MCCI certificate		FCL.940.MCCI Renewal: If the MCCI certificate has lapsed, the applicant shall fulfill the requirements in items 1) and 2).	
1)	3 hours of practical instruction, which may be flight instruction or MCC instruction on the relevant FNPT II/III, MCC, FTD 2/3 or FFS, under the supervision of a TRI, SFI or MCCI nominated by the ATO for that purpose. These hours of flight instruction under supervision shall include the assessment of the applicants competence as described in FCL.920	1)	3 hours of practical instruction, which may be flight instruction or MCC instruction on the relevant FNPT II/III, MCC, FTD 2/3 or FFS, under the supervision of a TRI, SFI or MCCI nominated by the ATO for that purpose. These hours of flight instruction under supervision shall include the assessment of the applicants competence as described in FCL.920
		2)	Technical training related to the type of FSTD where the applicant wishes to instruct.

SFI(A), SFI(H) (Mark the appropriate boxes/the items you fulfill)

FCL.940.SFI Revalidation: The applicant shall fulfill at least 2 of the requirements in items 1), 2), and 3) in addition to item 4). Please note: For at least each alternate subsequent revalidation in the case of SFI(A)/(H), the holder shall have to pass an Assessment of Competence in accordance with FCL.935.		FCL.940.SFI Renewal: If the SFI certificate has lapsed, the applicant shall within the 12 months preceding the application, fulfill the requirements in items 1), 2) and 3)	
1)	Completed 50 hours as an instructor or an examiner in FSTDs, of which at least 15 hours shall be within the 12 months preceding the expiry date of the SFI certificate	1)	Receive refresher training at an ATO: The ATO must assess amount of training required for each candidate by evaluating the instructor's competencies by use of Appendix A, found on page 6 in this form . The ATO must specify time used on each subject. Approval Certificate of the ATO must be included and a signature of HT is required.
2)	Completed an instructor refresher training as a SFI at an ATO acc. AMC1 FCL.940 TRI(a) Proof of refresher seminar shall be attached.		
3)	Passed the Assessment of Competence in accordance with FCL.935. Assessment of Competence Form shall be attached. NB: Assessment of competence as a FI will not be accepted.	2)	Passed the Assessment of Competence in accordance with FCL.935. Assessment of Competence Form shall be attached NB: Assessment of competence as a FI will not be accepted.
4)	Completed, on an FSTD, the PROFICIENCY CHECK for the issue of the specific aircraft type ratings representing the types for which privileges are held. PROFICIENCY CHECK shall be attached.	3)	Completed, on an FSTD, the SKILL TEST for the issue of the specific aircraft type ratings representing the types for which privileges are held. SKILL TEST form shall be attached.

TRI(SPA), TRI(MPA), TRI(H) (Mark the appropriate boxes/the items you fulfill)

FCL.940.TRI - Revalidation The applicant shall, within the 12 months immediately preceding the expiry date of the certificate fulfill at least 2 out of the 3 requirements in items 1), 2) and 3): Please note for revalidation: For at least each alternate subsequent revalidation in the case of TRI, the holder shall have to pass an Assessment of Competence in accordance with FCL.935.		FCL.940.TRI - Renewal If the TRI certificate has lapsed, the applicant shall fulfill the requirements in items 1), 2) and 3).	
1)	TRI(MPA/SPA): Conduct one of the following parts of a complete type rating or recurrent training course: 3 hours simulator training or 1 hour air exercise with min 2 take-offs and landings TRI(H): Completed at least 50 hours of flight instruction in each of the types of aircraft for which instructional privileges are held or in an FSTD representing those types, of which at least 15 hours shall be completed in the period of 12 months immediately preceding the expiry date of the TRI certificate. In the case of a TRI(H), the time flown as FIs, instrument rating instructors (IRIs), synthetic training instructors (STIs) or as any kind of examiners shall be accounted for this purpose.	1)	TRI(MPA/SPA): Within the last 12 months: min. 30 route sectors incl. landings and take-offs on the applicable type: of which not more than 15 sectors may be completed in a flight simulator: (Enclose copies of the relevant pages of logbook) TRI(H): Within the 12 months immediately preceding the date of the application, at least 10 hours of flight time, incl. take-off and landings on applicable aircraft type: of which max. 5 hours may be completed in an FFS or FTD 2/3: (Enclose copies of the relevant pages of logbook)
2)	Pass the Assessment of Competence in accordance with point FCL.935. (Assessment of Competence form shall be attached)	2)	Pass the Assessment of Competence in accordance with point FCL.935. (Assessment of Competence form shall be attached)
3)	Complete instructor refresher training as a TRI at an ATO according to AMC1 FCL.940 (a), (c) and (d). (Copy of seminar or training completion certificate shall be attached)	3)	Complete instructor refresher training as a TRI at an ATO which shall cover the relevant elements of the TRI training course according to AMC1 FCL.940 (a), (b), (c) and (d). (Copy of seminar or training completion certificate shall be attached)

FCL.940. FI Renewal:

The ATO must assess amount of training required for each candidate by evaluation the instructor's competencies in each of the 13 subjects below.

Furthermore, the ATO must specify time used on each subject by completing this form:

- (1) new or current rules or regulations, with emphasis on knowledge of Part-FCL and operational requirements;
- (2) teaching and learning;
- (3) instructional techniques;
- (4) the role of the instructor;
- (5) national regulations (as applicable);
- (6) human factors;
- (7) flight safety, incident and accident prevention;
- (8) airmanship;
- (9) legal aspects and enforcement procedures;
- (10) navigational skills including new or current radio navigation aids;
- (11) teaching instrument flying;
- (12) weather-related topics including methods of distribution;
- (13) any additional topic selected by the competent authority.

Approval certificate of the ATO must be included and a signature of HT is required as well as time used on assessing each item.

FCL.940. TRI/SFI Renewal:

The ATO must assess amount of training required for each candidate by evaluation the instructor's competencies in each of the 14 subjects below.

Furthermore, the ATO must specify time used on each subject by completing this form:

- (1) relevant changes to national or EU regulations;
- (2) the role of the instructor;
- (3) teaching and learning styles;
- (4) observational skills;
- (5) instructional techniques;
- (6) briefing and debriefing skills;
- (7) TEM;
- (8) human performance and limitations;
- (9) flight safety, prevention of incidents and accidents, including those specific to the ATO;
- (10) significant changes in the content of the relevant part of the aviation system;
- (11) legal aspects and enforcement procedures;
- (12) developments in competency-based instruction;
- (13) report writing; and
- (14) any additional topics proposed by the competent authority.

Approval certificate of the ATO must be included and a signature of HT is required as well as time used on assessing each item.